

Project and Programme Management PMP®/CAPM® Preparation Workshop

5 FULL DAYS

Overview

The primary aim of this course is to provide project managers wishing to write the PMP® or CAPM® exam with a structured preparation forum and a mutual network of support.

The sessions are structured so that specific areas of *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)*, which forms the basis of both exams, are covered comprehensively.

The Project Management Institute, Inc. (PMI) is an independent body that develops and promotes standards of practice within the project management industry. PMI® provides certification of project managers as part of its role in setting industry standards for the profession. The aim of PMI® certifications is to provide assurance that a person delivering project services meets independently verified standards of practice.

In South Africa, as elsewhere, the ability of individuals and organisations to offer PMP® backed project management services is a competitive advantage in a rapidly growing market. In order to assist professionals in distinguishing themselves from their competitors, FTI provides this structured exam preparation course based on the PMI® standards and other publications.



Become PMP® or CAPM® certified and gain a qualification that is accepted worldwide. This intensive short-course prepares you for the certification examinations

Prerequisites

The course itself has no pre-requisites but eligibility to write the exams and gain certification is strictly prescribed.

The pre-requisites to becoming PMP® certified are:

PM Education	35 Contact hours	35 contact hours
PM Experience	Category 1 <ul style="list-style-type: none"> Bachelor's degree (or equivalent) 4500 hours, covering all 5 Process areas 36 (non-overlapping) elapsed months Gained within the last 8 years 	Category 2 <ul style="list-style-type: none"> 7500 hours covering all Process areas (non-overlapping) elapsed months Gained within the last 8 years
PMP® Exam	Pass	Pass

The prerequisites for becoming a certified CAPM® are: 23 hours of PM education OR 1500 hours of PM experience.

PMP® certification is maintained by earning and submitting evidence of Continued Professional Development (CPD) and practice in 3-year cycles.

CAPM® credentials are effective for 5 years with no PDU's required. Thereafter, the candidate will have to re-take the exam in order to re-certify or consider the PMP® exam.

PMI, PMP, CAPM and PMBOK are registered marks of the Project Management Institute, Inc.

Target Audience

- People wishing to write the PMP® or CAPM® exam and pass it first time

Course Delivery

Classroom led with sample exam questions.

Course Assessment

There is no formal assessment. It is envisaged that candidates will register to write one of the professional qualifying exams.

Learning Outcomes

- Prepare a body of evidence to support your eligibility to write the targeted qualifying exam
- Work with like minded professionals to prepare for the exam
- Practice with sample exam questions from previous papers
- Greatly enhance your likelihood of success

Course Code: PMIPC
CESA CPD Points: 5
PDU/Contact Hours: 35 (Technical)





Course Content

- PMBOK® Guide
- Framework and Processes
- Project Integration Management
- Project Scope Management
- Project Schedule Management
- Project Cost Management
- Project Quality Management
- Project Resource Management
- Project Communications Management
- Project Risk Management
- Project Procurement Management
- Project Stakeholder Management
- Professional Responsibility



Comments from past delegates

It showed me how much I still had to learn about PMBOK® Guide – specific things!" A.S.

"I think it gave a fantastic grounding and foundation for writing the exam." S.S.

"It was fantastic to be able to discuss problem areas and get input from various people" P.D.

"Just a note of thanks, 3 of us passed the exam last week. Another 3 of our classmates are scheduled to do March/April." M.B. PMP

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CAPE TOWN:

Block C, The Estuaries, 3 Oxbow Crescent, Century City, Milnerton, 7441 | Tel: 021 683 4506

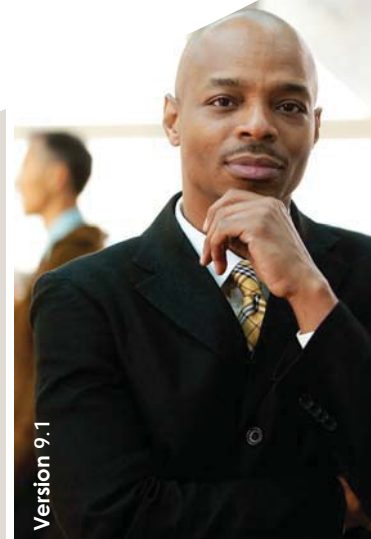


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